

13 SEP 19

MEMORANDUM FOR: Chief, Logistics Services Division, OL

FROM: 

Chief, New Building Project Office, OL

SUBJECT: Classified Trash Disposal in the New Building

1. This memorandum is to update you on planning for disposal of classified trash in the new building and contains a request for your action in paragraph 5.

2. The Logistics Services Division is currently picking up and disposing of all the classified waste generated by the prospective tenants of the new building. Based on this fact, the total volume of classified trash is not expected to increase drastically with the advent of the new building. Additionally, with increasing automation, we should see declining classified paper trash volumes. Therefore, money for additional classified waste disposal equipment has not been included in the new building program.

3. Current plans call for a classified trash chute to be located at the north and south ends of the new building. Each chute will terminate in a 2,000 square foot storage room where the classified trash will be collected in carts and periodically transferred to the existing building for sorting and disposal. The two storage rooms will be designed so that SOMAT machines can be installed in the future, if required. However, they will not be designed for an incinerator.

4. Some temporary modification to the existing operation will have to be made in order to work around the shutdown of the existing North Dock and SOMAT extractor room for about 9 to 12 months while the new dock is being constructed. Some of the options that we see are:

a. Move all three SOMAT extractors to the South Loading Dock and continue with normal operations.

b. Move all the extractors to some location on the north end of the existing building but outside of the construction area.

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c. Move one extractor to the South Loading Dock area and double its operating hours (run two shifts). Leave two extractors where they are and try to negotiate with the contractor for after-hours access for the removal of the dumpster on an as-needed basis to handle the overflow from the single extractor operation.

STAT d. Move one extractor to the South Loading Dock and try to dispose of the overflow through other agencies or facilities. An example would be to explore taking our classified trash [ ] and use their incinerator after hours when they are not using it.

e. Purchase new destruction devices for the new building and have installed and operational prior to releasing the North Dock to the contractor.

5. Please advise what course of action you prefer so that design and scheduling can be tailored to your desires.

STAT  
[ ]  
Chief, New Building Project Office, OL

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(07 Sep 83)

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